

SCHEDULE OF BI-WEEKLY PAY PERIOD AND PAY DAYS
2017 Fiscal Year

QTR	PAY PERIOD OF MONTH	PAY PERIOD BEGINS	PAY PERIOD ENDS	DEADLINE ON APPROVAL	WORK DAYS	PAYDAY	PAY PER. OF YEAR
1	1	09/26/16	10/09/16	10/10/16	10	10/14/16	21
1	2	10/10/16	10/23/16	10/24/16	10	10/28/16	22
1	1	10/24/16	11/06/16	11/07/16	10	11/10/16	23
1	2	11/07/16	11/20/16	11/21/16	10	11/23/16	24
1	1	11/21/16	12/04/16	12/05/16	10	12/09/16	25
1	2	12/05/16	12/18/16	12/19/16	10	12/22/16	26
1	1	12/19/16	01/01/17	01/03/17	10	01/06/17	1
2	2	01/02/17	01/15/17	01/17/17	10	01/20/17	2
2	1	01/16/17	01/29/17	01/30/17	10	02/03/17	3
2	2	01/30/17	02/12/17	02/13/17	10	02/17/17	4
2	1	02/13/17	02/26/17	02/27/17	10	03/03/17	5
2	2	02/27/17	03/12/17	03/13/17	10	03/17/17	6
2	3	03/13/17	03/26/17	03/27/17	10	03/31/17	7
3	1	03/27/17	04/09/17	04/10/17	10	04/13/17	8
3	2	04/10/17	04/23/17	04/24/17	10	04/28/17	9
3	1	04/24/17	05/07/17	05/08/17	10	05/12/17	10
3	2	05/08/17	05/21/17	05/22/17	10	05/26/17	11
3	1	05/22/17	06/04/17	06/05/17	10	06/09/17	12
3	2	06/05/17	06/18/17	06/19/17	10	06/23/17	13
3	1	06/19/17	07/02/17	07/03/17	10	07/07/17	14
4	2	07/03/17	07/16/17	07/17/17	10	07/21/17	15
4	1	07/17/17	07/30/17	07/31/17	10	08/04/17	16
4	2	07/31/17	08/13/17	08/14/17	10	08/18/17	17
4	1	08/14/17	08/27/17	08/28/17	10	09/01/17	18
4	2	08/28/17	09/10/17	09/11/17	10	09/15/17	19
4	3	09/11/17	09/24/17	09/25/17	10	09/29/17	20

Timesheets must be approved by 12:00pm Monday payroll week